



**Minutes from Central Square Community Center Board**  
Thursday, March 28, 2019

**Board Attendees** – Diana Lucca, Susan Berg-Williams, Matt Michalski, Luke Olson, Brianne Miller, Jeena Powell

**Board Members Absent:** None

**Other attendees** - Chris Esser, Shannon Young, Jeanne Zander, Joe Forester, Nikki Laliberte

**Call to Order**

**Introductions** - There are two new members so we all introduced ourselves.

**Approval of the January 17, 2019 Meeting Minutes:** Susan Berg-Williams made a motion and Diana Lucca provided a second to approve the minutes; minutes were approved.

**Old Business**

- A. **Budget Review (Chris Esser):** We reviewed the revenues and expenditures. Revenues are down slightly at this point. Expenditures are up slightly. Luke Olson made a motion to approve and Susan Berg-Williams provided a second. Motion approved.
- B. **Fitness Room Update (Shannon Young):** There were a few minor maintenance issues. Torn pad was replaced.
- C. **CSCC Program and Senior Updates - Gymnastics and Swim Registration (Shannon Young):** Registration is open for programs. Shannon reviewed Senior programming. Gymnastics and swim registration is going well as expected.
- D. **Facility Updates – (Chris Esser):** Snow removal went well, thanks to the school district buildings and grounds staff.
- E. **Cardio and Strength Equipment Replacement Plan (Chris Esser):** No updates but Chris provided information for new board members. An amortization plan will be created for equipment replacement.
- F. **Projects - CSCC Lobby & Centennial Room Remodel (Chris Esser):** We are working on a timeline with the school district for project coordination.
- G. **Membership Newsletter Draft (Shannon Young):** Shannon reviewed the newsletter that will be going out soon to all current members.

**New Business:**

- A. **Member Enrollment - Family and Individual Memberships (Shannon Young):** Shannon described the membership reports. Accurate numbers for year to date will be forthcoming.
- B. **Open Swim Policy (Chris Esser):** Chris gave an overview of legal research and policy. Chris recommends creating a policy regarding Open Swim policy. The board gave feedback in regard to options for the policy. Staff will create a draft policy based upon the discussion and present to the board for future adoption.
- C. **Public Posting Policy -** Chris reviewed the current policies about posting signs and flyers in the building. The staff will bring back a written policy for board approval.

**Other Business:**

- A. **Happy Feet program:** Shannon described the program and the costs associated with it. The Board recommended charging the Happy Feet program a facility fee similar to what other public community centers do.
  
- B. Matt Michalski announced his intention to resign due to a move. His last meeting will be the May 2019 meeting.

**Adjournment:**

Diana Lucca made a motion to adjourn; Bri Miller made a second. Motion carried.

**Next meeting: May 16, 2019 CSCC Centennial Room**

Respectfully submitted,

Susan Berg-Williams