

HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF SOUTH ST. PAUL

BOARD OF COMMISSIONERS
MINUTES
SPECIAL MEETING
April 19, 2021

The Special Meeting of the Housing and Redevelopment Authority of the City of South St. Paul was held on April 19, 2021 in the South St. Paul City Council Chambers, and was also open via WebEx, pursuant to **Minn. Stat. 13D.021**. Chairperson Seaberg called the meeting to order at 8:21 P.M.

The following Commissioners were present: Pam Bakken, Todd Podgorski, Jimmy Francis, Lori Hansen, Joe Kaliszewski and Chair Tom Seaberg.

Commissioner Sharon Dewey was absent.

Staff was represented by: Executive Director Ryan Garcia, Tiffany Greene, Housing Programs Administrator, Joel Hanson, City Administrator, and Peter Mikhail, City Attorney.

APPROVAL OF AGENDA

It was moved by Commissioner Kaliszewski and seconded by Commissioner Francis to approve the agenda as presented. Motion carried.

CONSENT AGENDA

It was moved by Commissioner Kaliszewski and seconded by Commissioner Bakken to approve the Consent Agenda as follows:

A. Approval of Minutes – Special Meeting – April 5, 2021

Motion carried 6 ayes / 0 Nays

GENERAL BUSINESS

It was moved by Commissioner Kaliszewski and seconded by Commissioner Bakken to approve the Consent Agenda as follows:

A. Painting Project Update – John Carroll

Ms. Greene presented an overview of the painting project to be undertaken for the atrium and common areas at the John Carroll Building, 300 Grand Avenue West. Residents were heavily involved in the process, and Staff presented the recommended paint scheme for confirmation of support from the HRA. It is anticipated that a bid recommendation will be presented for Board approval in May.

It was moved by Commissioner Francis and seconded by Commissioner Podgorski to approve the paint color scheme as presented in the packet.

Motion carried 6 ayes / 0 Nays

B. Authorizing an Application to the Minnesota Housing Finance Agency for the Publicly Owned Housing Program (POHP-PH) – Resolution 2021 – 3338

Ms. Greene outlined the need for investment in the plumbing system at the John Carroll Building, 300 Grand Avenue West. The plumbing systems at John Carroll are original to the building (1973) and there are significant failures and/or deficiencies throughout. Given the extraordinary expense of this project, Staff suggested that POHP funding would be essential to complete this project in the near future. Ms. Greene reminded the Board that if POHP financing is awarded for a property, that property must remain publicly-owned for 35 years.

It was moved by Commissioner Podgorski and seconded by Commissioner Francis to approve Resolution 2021 – 3338 and authorize an application to MHFA for POHP funding.

Motion carried 6 ayes / 0 Nays

C. Amendment to the Admissions and Continued Occupancy Policy (ACOP) – Resolution 2021 - 3339

Ms. Greene provided a brief overview of the proposed changes to the ACOP, and advised that the ACOP would need to be revised in the future, likely annually, as HUD updated income and rent guidance.

It was moved by Commissioner Hansen and seconded by Commissioner Bakken to approve Resolution 2021 – 3339.

Motion carried 6 ayes / 0 Nays

ADJOURNMENT

There being no further business to come before the Board it was moved by Commissioner Hansen and seconded by Commissioner Bakken to adjourn. Chairperson Seaberg declared the meeting adjourned at 8:38 PM.

Respectfully submitted,

Joe Kaliszewski, Secretary

Tom Seaberg, Chairperson

Dated: _____

