Mayor James Francis called the regular meeting of the City Council to order at 7:00 p.m. on Monday, July 20, 2020. Pursuant to Minn. Stat. 13D.021, under the current emergency declaration, some or all of the councilmembers may participate by remote locations using WebEx.

**ROLL CALL:**

- **Present:** Mayor Francis  
  Councilmembers Flatley, Forester, Hansen, Kaliszewski and Seaberg
- **Absent:** Councilmember Dewey
- **Also Present:** City Administrator, Joel Hanson  
  Attorney, Bridget Nason  
  City Clerk, Christy Wilcox  
  City Planner, Michael Healy  
  Engineer, Sue Polka  
  Economic Development Director, Ryan Garcia

5) **Presentations**
   - There were no presentations.

6) **Citizens’ Comments**
   - There were no citizen comments

7) **Agenda**

   Moved by Seaberg/Flatley

   **MOVED:** To approve the agenda.

   Motion carried 6 ayes /0 nays

8) **Consent Agenda**

   Moved by Kaliszewski/Forester

   Resolved, that the South St. Paul City Council does hereby approve the following:

   A. Minutes of the City Council meeting held June 29, 2020
   B. Resolution No. 2020-93, approving accounts payable
C. Business Licenses
D. Resolution No. 2020-87, identifying the need for Livable Communities
   Demonstration Account (“LCDA”) Funding and authorizing an application for
   grant funds
E. Agreement with Verified Credential for background screening services
F. Change Order #3 with McNamara Contracting, Inc. for the additional sod
   replacement on City Project 2019-015 Wentworth Avenue Sidewalk
   Improvements
G. Resolution No. 2020-90, accepting Gifts for Sponsorship of a disc golf basket
   at Kaposia Park Disc Golf Course
H. Amendment #1 to the Professional Services Agreement with Kimley Horn for
   the Concord Street Design in the amount of $538,169.07
I. Resolution No. 2020-92, approving the processing of absentee ballots 14
   days prior to the date of the 2020 Primary and General Election
J. Hiring of Tiffany Greene as Housing Programs Administrator for the City of
   South St. Paul
K. Resolution No. 2020-94, identifying the need for Livable Communities
   Demonstration Account (“LCDA”) Funding and authorizing an application for
   grant funds (Veterans Drive and Concord Exchange Redevelopment)

Motion carried   6 ayes/0 nays

10A) Fair Housing Policy

Moved by Seaberg/Forester

MOVED: To establish a Fair Housing Policy.

Motion carried   6 ayes/0 nays

10B) Variance Request at 2234 Florance Lane

Moved by Hansen/Flatley

MOVED: To adopt Resolution No. 2020-91, approving a front yard setback
   Variance for a proposed addition at 2324 Florance Lane.

Motion carried   6 ayes/0 nays

10C) Lease Termination Agreement – 380 Airport Road

Moved by Forester/Hansen

MOVED: To adopt Resolution No. 2020-89, terminating a lease agreement with
   Ballistic Recovery Systems, Inc. for the property at 380 Airport Road.

Motion carried   6 ayes/0 nays
10D) **First Reading – An Ordinance Relating Nonconformities**

Councilmember Seaberg introduced the following proposed ordinance for its first reading:

*A N O R D I N A N C E R E P E A L I N G A N D R E P L A C I N G S E C T I O N S 1 1 8 - 6 4 T H R O U G H 1 1 8 - 6 8 R E G A R D I N G N O N C O N F O R M I T I E S*

10E) **2nd Reading – Tobacco Sales to Persons Under 21 and Fee Schedule Amendment**

Moved by Seaberg/Kaliszewski

MOVED: To adopt Resolution No. 2020-101, amendment to fee resolution adding civil penalties for tobacco violations.

Motion carried 6 ayes/0 nays

Moved by Seaberg/Kaliszewski

MOVED: To adopt Ordinance No. 1358, an ordinance amending Article XXI regarding tobacco sales to persons under age 21.

Motion carried 6 ayes/0 nays

10F) **South St. Paul Rod and Gun Club IUP – Correction (Temporary Rifle Range Structure)**

Moved by Seaberg/Forester

MOVED: To adopt Resolution No. 2020-86, to amend South St. Paul Rod and Gun Club’s Interim Use Permit for a Temporary Rifle Range Structure at 600 Gun Club Road to correct an administrative error in the original signed resolution by removing the annual noise testing requirement.

Motion carried 6 ayes/0 nays
10G) **Kaposia Landing Phase 2 Construction Change Order #2**

Moved by Kaliszewski/Flatley

MOVED: To deny Change Order No. 2 for Kaposia Landing Phase 2.

Motion carried 6 ayes/0 nays

10H) **Resolution Clarifying Preferred Site for New Dakota County Library**

Moved by Seaberg/Forester

MOVED: To adopt Resolution No. 2020-88, clarifying the City’s preferred site option for a new Dakota County Library in South St. Paul.

Motion carried 5 ayes/1 nay (Hansen)

11) **Adjournment**

Moved by Seaberg/Forester

MOVED: That the meeting of the City Council adjourn at 8:46 p.m.

Motion carried 7 ayes/0 nays

Approve: August 17, 2020

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City Clerk