

**SOUTH ST. PAUL CITY COUNCIL
MINUTES OF NOVEMBER 6, 2023**

1. Mayor Francis called the regular meeting of the City Council to order at 7:00 PM on November 6, 2023.

2. **ROLL CALL:**

Present: Council Members, Bakken, Hansen, Kaliszewski, Podgorski, Seaberg, Thompson, Mayor Francis

Absent: None

Staff Present: City Administrator, Ryan Garcia
City Attorney, Amanda Johnson
City Clerk, Deanna Werner
City Engineer, Nick Guilliams
City Planner, Michael Healy

3. Deanna Werner gave the invocation.

4. Pledge of Allegiance

5. Presentations:

- A. Presentation: Gallagher Hansen VFW Post 295
- B. Presentation: SSP Senior Citizens Thanksgiving Dinner Invite
- C. Proclamation: Operation Green Light for Veterans
- D. Proclamation: Honoring a Local Veteran

6. Citizen Comments: Kathleen Ryks

7. **Agenda**

Moved by: Seaberg/Bakken

Moved: To approve the amended agenda.

Vote: 7 ayes / 0 nays, motion carried.

8. **Consent Agenda**

Resolved, the City Council of South St. Paul does hereby approve the following:

- A. City Council Meeting Minutes of October 16, 2023.
- B. Accounts Payable.
- C. Approve contract for auditing services – 2023, 2024 and 2025.
- D. Declaring Property Surplus and Authorize the Sale of Such Property.
- E. Approve Lot Split/Combination for 502 14th Avenue South and 455 13th Avenue North.
- F. Approve Amendment #1 to a Preliminary Development Agreement with Capital Partners Development, LLC.
- G. Accept Quote and Award a Construction Contract for the Levander Pond Maintenance Project.

- H. Approve Plans and Authorize Advertisement for Bids for the Seidls Lake Trail & Shoreline Improvements Project.
- I. Sewer Service Claim – Settlement Agreement – 1442 Hawley Avenue.
- J. Approve Proposal with Bolton and Menk for Preliminary Design Services for the Marie Avenue Phase 1 Improvements Project.
- K. Business Licenses.
- L. Approve Change Order No. 2, 3, & 4 – Wakota Trailhead Project.
- M. Approve Conditional Job Offer for Finance Support Specialist.
- N. Approve Assignment of Lease at the Fleming Field Airport.

Moved by: Kaliszewski / Thompson
Vote: 7 ayes / 0 nays, motion carried.

9. Public Hearings:

- A. Resolution 2023-164 Certifying Unpaid Charges to the County Auditor
Moved by: Bakken / Podgorski
Moved: Approval of Resolution 2023-164, certifying unpaid charges to the County Auditor.
Vote: 7 ayes / 0 nays, motion carried.
- B. Assessment Hearing – Dawn Way Area Rehabilitation Project
Moved by: Seaberg / Bakken
Moved: Approval of 2023-168 Resolution adopting the assessment roll for Dawn Way Area Street rehabilitation project.
Vote: 7 ayes / 0 nays, motion carried.
- C. Assessment Hearing – Carmen/5th Avenue and Claude Way Rehabilitation Project
Moved by: Kaliszewski / Seaberg
Moved: Approval of Resolution 2023-169 adopting the assessment roll for Carmen/5th Avenue & Claude Way Street Rehabilitation Project #2023-005.
Vote: 6 ayes / 1 nays, motion carried.

10. General Business:

- A. 2nd Reading – Sidewalk Ordinance
Moved by: Seaberg / Kaliszewski
Moved: Approval of Ordinance 1416 Updating the City’s Policy on Maintenance of Public Sidewalks.
Vote: 7 ayes / 0 nays, motion carried.

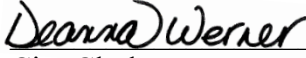
11. Mayor and Council Communication

12. Adjournment

Moved by: Seaberg / Bakken
Moved: Adjourn the meeting.
Vote: 7 ayes / 0 nays, motion carried.

The meeting adjourned at 8:10 PM.

Approved: November 20, 2023



City Clerk