

Library Board Meeting Minutes
March 11, 2019

Members present: Finander, Fournier, Gold, Niederkorn, Radloff, Reinhart, Rund, Trisko and Halgren (staff)

Absent: Tetrick (excused)

Meeting called to order at 7 p.m.

Introduction of new library board members:

- Kevin Finander (3-year term), Terri Reinhart (2-year term), and Desiree Gold (1-year term)

Consent Agenda

- Minutes – M/S/A
- Bills – M/S/A

Unfinished Business

Repair and Maintenance

- On 2/19, we had a surprise elevator inspection by the State, and a few items were uncovered that need to be addressed. Minnesota Elevator has been contacted and they will be adding the items to their next maintenance visit, promising that charges will be minimal.
- Over the winter, an ice dam has been building up over the Little Room, threatening a minor deluge. On 3/5, an ice dam service removed the incredible icicles from the back of the library. It took most of the day, but we narrowly averted a huge mess!

Recap of February 19 City Council Meeting and Approval of the Memorandum of Understanding with Dakota County Library (DCL)

- Joel Hanson, City Administrator, began with a brief PowerPoint presentation, outlining objectives for the Memorandum of Understanding and emphasizing that the MOU is a study to answer questions about what a merger with Dakota County would look like.
- Lois Glewwe did an admirable job of expressing her concern over the MOU, including the speedy timeline of the study, the importance to the community of the library building and its unique feel, etc., and she raised some questions that Halgren and Hanson did try to address.
- Deb McManus also expressed her dismay over a possible change of ownership of the library and what the library has meant to her family.
- Council members talked about the affiliate status of the library, the importance of finding out answers with the study, and the financial burden a renovation or rebuild would be to the city and its residents.
- The council approved the MOU unanimously. Dakota County will now have their first discussion regarding the MOU on March 12 during their General Government and Policy Committee, which Hanson and Halgren plan on attending. Niederkorn attended the City Council meeting, and the library was represented by Halgren, Rodriguez and Commers.

Reintroduction of Bonding Bill for a Library and Learning Center

- The Senate has introduced a bill that basically replicates the bill from last year regarding \$6 million for a Library and Learning Center in South St. Paul.
- The city did not ask for this to be part of their funding requests this year because of the lack of direction, MOU study, etc., at this time, but Bigham, Klein and Pappas are the authors noted on the bill.
- The House has not presented a companion bill.

New Business

Circulation Stats

- Down 6.5% for February (seriously snowy month!)

Resignation of Isaac Larson

- Halgren read Larson's e-mail resignation and reassured the board that other staff have either picked up hours or adjusted their shifts, duties, etc., to cover this sudden departure. The library now has a 14-hour opening for an Assistant Information Specialist. We hope to have a new employee by early April.

COLA Increase, HCSP Increase

- AFSCME has negotiated a 3% cost-of-living increase for 2019 and 2020. This increase would be retroactive to Jan. 1. The union and the Supervisory Association have also negotiated a \$10 increase to the monthly \$50 a month payment the city provides for full-time employees to a Health Care Savings Plan (HCSP) with the state. This increase is also retroactive to Jan. 1.
- A motion was made and seconded to approve a 3% cost-of-living increase for 2019 and 2020 and a \$10 increase to the monthly payment the city provides for full-time employees to a Health Care Savings Plan with the state, and that all changes should be retroactive to Jan. 1. Approved unanimously.

2018 Annual Report

- Halgren filed the annual report with the state last week and went over some basic elements of the report. Visits and circulation were down as expected due to road construction, but reference transactions, public internet sessions, wireless sessions, program attendance and electronic collection use were up. Meeting room use and ILLs sent to other libraries remained steady. For outreach, the library could add social services organizations in light of our partnership with Ally Supportive Services and the PATH Outreach Program of the Guild.
- Motion was made and seconded to accept annual report. Approved unanimously.

Winter Reads Report

- Halgren read Honora Rodriguez's report regarding our first Winter Reads program with the county.
- Since 2000, we offered Hot Reads for Cold Nights, provided by SELCO, but that program is now defunct.
- Although we were slightly down in participants and book reviews this year, perhaps due to our very trying winter, people really enjoyed our blue mugs.

- The board discussed offering the mugs for sale along with our usual bags and decided that \$8 a mug should be charged. The library will order a minimal amount to begin with to see how they go over.
- Motion and second to purchase additional mugs. Approved unanimously.

Upcoming Programming Highlights

Adult Programs

- How to Write a Will (3/18); Native American Beadwork with a member of the Fond du Lac Nation (3/25)

Children's Programs

- Woven Cup Creation with Abrakadoodle (3/13); International Day of Forests Celebration (3/21); Bubble Play Day (4/5)

Popular Programs

- Stories at Lawshe (2/19); Family Fun Night Book Bingo at Kaposia Education Center (2/21); Adult Book Bingo (2/21); No-Sew Heart Pillows (2/23); Rideshare Program @ Angelo's (2/28)

Other/**Correspondence**

- Halgren shared a letter from Savannah Saves the World.

Meeting adjourned at 8:20 p.m.

Next meeting – April 8, 2019

Respectfully Submitted,
Megan Fournier
Secretary

Programming Statistics

February and partial March 2019

Dates	# Programs	Program Name	Program Audience	Attendance
FEBRUARY				
4-Feb	1	Rock, Rattle, and Rhyme ST	Children	10
5-Feb	1	Storytime for 2s-6s	Children	14
6-Feb	1	Healthy Cooking	Adult	2
7-Feb	0	Teresa Campbell	Adult	0
8-Feb	1	Homeschool Library Explorers	Children	12
11-Feb	7	Pathways to Play	Children Outreach	86
11-Feb	1	Rock, Rattle, and Rhyme ST	Children	5
12-Feb	1	ECFE Storytime	Children Outreach	19
12-Feb	1	Storytime for 2s-6s	Children	7
13-Feb	6	SSPPS Community Preschool-KEC	Children Outreach	74
13-Feb	1	ECFE Storytime	Children Outreach	30
13-Feb	1	Afternoon Book Discussion	Adult	0
14-Feb	1	Writing Boxes: Love and Friendship	Children	0
14-Feb	2	ECFE Storytime	Children Outreach	31
14-Feb	1	Evening Book Discussion	Adult	3
15-Feb	2	Maple Tree Day School	Children Outreach	33
19-Feb	1	Stories at Lawshe: Handcraft/Sewing/Embroidry	Children	17
20-Feb	0	SSPPS Community Preschool LC	Children Outreach	0
21-Feb	1	Family Fun Night Book Bingo- KEC	Children Outreach	75
21-Feb	1	Book Bingo (rescheduled)	Adult	18
23-Feb	1	Playful Parenting: Yes and No	Children	3
23-Feb	1	No-Sew Heart Pillows	Teen	14
25-Feb	1	Rock, Rattle, and Rhyme ST	Children	8
26-Feb	1	Storytime for 2s-6s	Children	16
28-Feb	1	Rideshare Program @ Angelos	Adult Outreach	20
		Tech Tutoring	Adult	0

total	36			497
MARCH				
1-Mar	1	Homeschool Ozobots	Children	3
11-Mar	7	Pathways to Play	Children Outreach	79
11-Mar	1	Rock, Rattle, and Rhyme ST	Children	17
12-Mar	1	Storytime for 2s-6s	Children	12