

**SOUTH ST. PAUL CITY COUNCIL  
MINUTES OF JULY 17, 2023**

8-A

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1. Mayor Jimmy Francis called the regular meeting of the City Council to order at 7:00 PM on July 17, 2023.

2. **ROLL CALL:**

Present: Council Members, Bakken, Hansen, Kaliszewski, Seaberg, Thompson, Mayor Francis

Absent: Podgorski

Staff Present: City Administrator, Ryan Garcia  
City Attorney, Peter Mikhail  
Asst. City Attorney, Amanda Johnson  
Deputy City Clerk, Kim Landgreen  
City Engineer, Nick Guilliams  
City Planner, Michael Healy

3. Kim Landgreen gave the invocation.

4. Pledge of Allegiance

5. Presentations: Northern Dakota County Yellow Ribbon

6. Citizen Comments: None

7. **Agenda**

Moved by: Kaliszewski/Seaberg

Moved: To approve the agenda.

Vote: 6 ayes / 0 nays, motion carried. .

8. **Consent Agenda**

Resolved, the City Council of South St. Paul does hereby approve the following:

- A. City Council Meeting Minutes of June 20, 2023
- B. Accounts Payable
- C. Resolution 2023-095, Exempt Gambling Permit - South St. Paul Rod & Gun Club
- D. Accept the 2023 1st Quarter Financial report and Budget Adjustments
- E. Business Licenses
- F. Resolution 2023-096, Transfer from the General Fund to the Capital Programs Fund
- G. Resolution Accepting Minnesota Department of Commerce Grant Funding
- H. First Reading of Ordinance Amending City Code Related to Alcoholic Beverages in City Parks
- I. Adopt a Resolution of Local Support for LCDA Pre-Development Grant Application for Panache Cidery

- J. Authorize Application to Dakota County CDA’s Redevelopment Incentive Grant (RIG)
- K. Approve Amendment to Protecting Community Forests By Managing Ash for EAB Grant
- L. Approve Pay Voucher No. 6 (Final) to Meyer Contracting, Inc. for the 4<sup>th</sup> Street Reconstruction Project
- M. Adopt a Resolution in Support of an Application for the Minnesota Department of Human Services – Opioid Epidemic Response Advisory Council Funding to Support Opioid Epidemic Response Services
- N. Resolution 2023-103, Approve Amendment to the fee schedule for Memorial Program
- O. Promote Howard Steenberg to the Position of Public Works Director
- P. Approve Plans and Specifications and Call for Bids for the Airport Fence Replacement Project at the South St. Paul Airport.
- Q. Accept Letter of Resignation – Brandon Rogers
- R. Approve City Hall Remodel Change Order
- S. Approve Master Services Agreement with SHE
- T. Resolution 2023-110, Exempt Gambling Permit – Neighbors Duck Race, On the Road Again Event
- U. Transfer Ownership of South St. Paul Police K9

Moved by: Kaliszewski/Bakken  
 Vote: 6 ayes / 0 nays, motion carried.

**9. Public Hearing:** None

**10. General Business:**

- A. Concord Street Improvements Project – Adopt Resolution 2023-099, Declaring Amount to Be Assessed and Adopt Resolution Setting Date of Assessment Hearing

Moved: Adopt Resolution 2023-099, Declaring Amount to Be Assessed.  
 Moved by: Seaberg/Hansen  
 Vote: 6 ayes / 0 nays, motion carried.

Moved: Adopt Resolution 2023-100, Setting the Date of Assessment Hearing for August 21, 2023.  
 Moved by: Thompson/Bakken  
 Vote: 6 ayes / 0 nays, motion carried.

- B. Conditional Use Permit for Luther Automotive Collision Center at 490 Villaume Avenue

Moved: Approval of Resolution 2023-106 for a Conditional Use Permit for Luther Automotive Collision Center at 490 Villaume Avenue.  
 Moved by: Bakken/Thompson  
 Vote: 6 ayes / 0 nays, motion carried.

C. Planned Unit Development Site Plan Amendment for Danner Inc.'s Verderosa Avenue Development

Moved: Approve Resolution 2023-107, for a Planned Unit Development Site Plan Amendment for Danner Inc.'s Verderosa Avenue Development

Moved by: Seaberg/Kaliszewski

Vote: 6 ayes / 0 nays, motion carried.

**11. Mayor and Council Communication**

**12. Closed Session:**

A. Closed session pursuant to Minnesota Statutes § 13D.05, Subd. 3(b), for a confidential attorney-client discussion regarding litigation for 404 Orchard Lane.

B. Closed session pursuant to Minnesota Statutes § 13D.05, Subd. 3(a), for the annual performance evaluation of City Administrator Ryan Garcia.

Moved by: Seaberg/Kaliszewski

Moved: Close the meeting.

Vote: 6 ayes / 0 nays, motion carried.

The meeting was closed at 7:55 PM

Moved by: Hansen/Bakken

Moved: Re-open the meeting

Vote: 6 ayes / 0 nays, motion carried.

The meeting was re-opened at 9:59 PM

**13. Adjournment**

Moved by: Bakken / Seaberg

Moved: Adjourn the meeting.

Vote: 6 ayes / 0 nays, motion carried.

The meeting adjourned at 10:00 PM

Approved: August 7, 2023



City Clerk