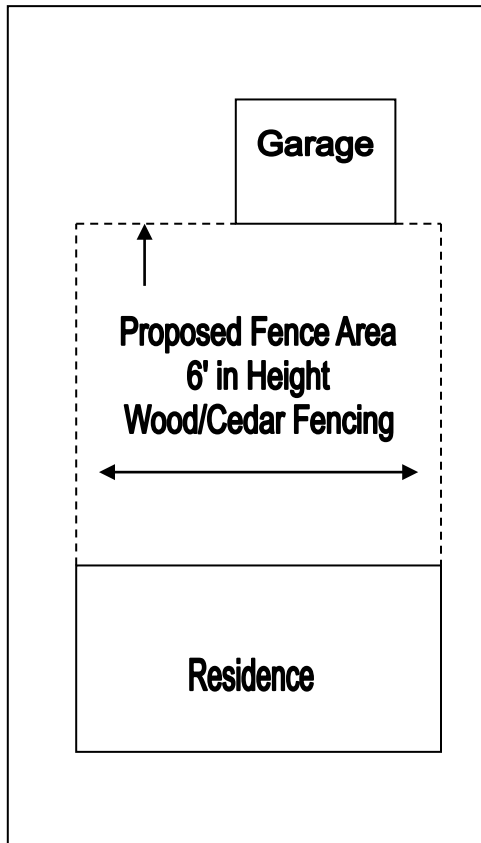


Example Plot Plan



Fence Permits

City of South St. Paul



City of South St. Paul

Permit & Inspections Department
125 3rd Avenue North
South St. Paul, MN 55075

Phone: 651-554-3220
Fax: 651-554-3201
www.southstpaul.org

FENCE CHECKLIST

A permit is required when installing a fence on your property. Listed below are the requirements that need to be met in order to obtain a permit.

Requirements:

- ❑ Permit Application: Along with the permit application you must submit a plan for zoning review that shows the following information:
 - A) Location of fence
 - B) Verification of property lines
 - C) Height of fence
 - D) Type of fence material
- ❑ Permit Fee: The fee for a fence permit is \$30.00, payable to the City of South St. Paul.
- ❑ Height (Residential): Fences along side and rear property lines shall be a maximum height of 6 feet (measured from the existing grade).

Fences along the front and side property lines shall be a maximum ht. of 3 ½ ft. (42") if you cannot see through at least 50% of the approved material. 4 ft. (48") maximum height if you can see through at least 50% of the approved material.

*If your property is on a corner lot further restrictions may apply.

- ❑ Approved Fence Materials:
 - Wrought Iron
 - Aluminum
 - Wood
 - Vinyl/PVC or Composite
 - Chain Link with approved posts and caps.

Farm fencing, T-posts and Pipes are **NOT** approved materials.

- ❑ Property Lines: The property owner is responsible for verification of the property lines. If property lines cannot be located, a signed consent from adjacent property owners or a survey must be provided.

Additional Information

- ❑ An inspection of the fence is required when the installation is complete.
- ❑ All fences shall be kept in good repair, painted, and well maintained.
- ❑ Supports shall be on the inside with the finished side facing adjacent properties.
- ❑ No fences shall be permitted on public right-of-ways.
- ❑ Fences may be placed along property lines provided no physical damage of any kind results to the abutting property.

Please Note: Items listed in this brochure are intended for informational purposes, further building and/or zoning code guidelines or restrictions may be applicable.

WHERE DO I OBTAIN A PERMIT?

Building Inspections
City of South St. Paul
125 3rd Avenue North
South St. Paul, MN 55075

QUESTIONS?

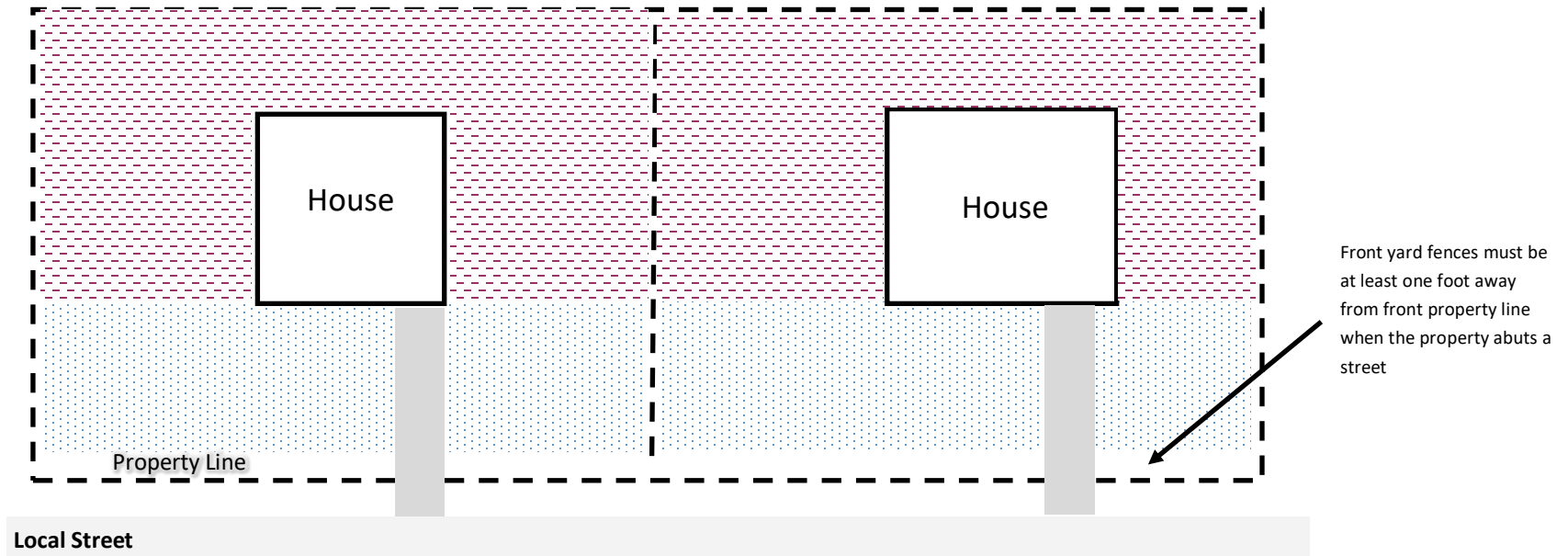
Please contact our office between the hours of 8:00 a.m. and 4:30 p.m. at 651-554-3220.

CALL BEFORE YOU DIG

Verify underground utility locations at least 2 days before you dig. Call Gopher State One at (651) 454-0002.

Fence Standards for Interior Lots and Corner Lots

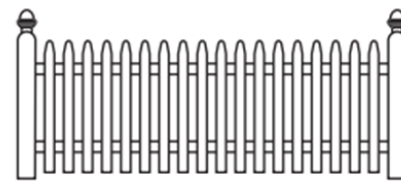
Interior Lots



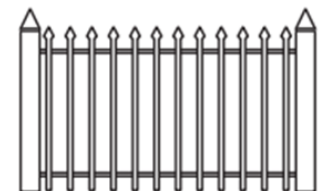
3.5-foot maximum height if the fence is not 50% see-through (i.e. wood privacy fence). 4-foot maximum height if the fence is 50% or more see-through (i.e. chain link, picket, wrought iron)



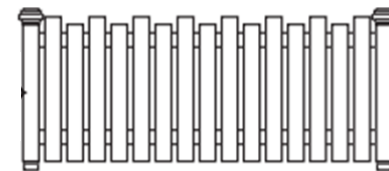
6-foot maximum height



50% see-through



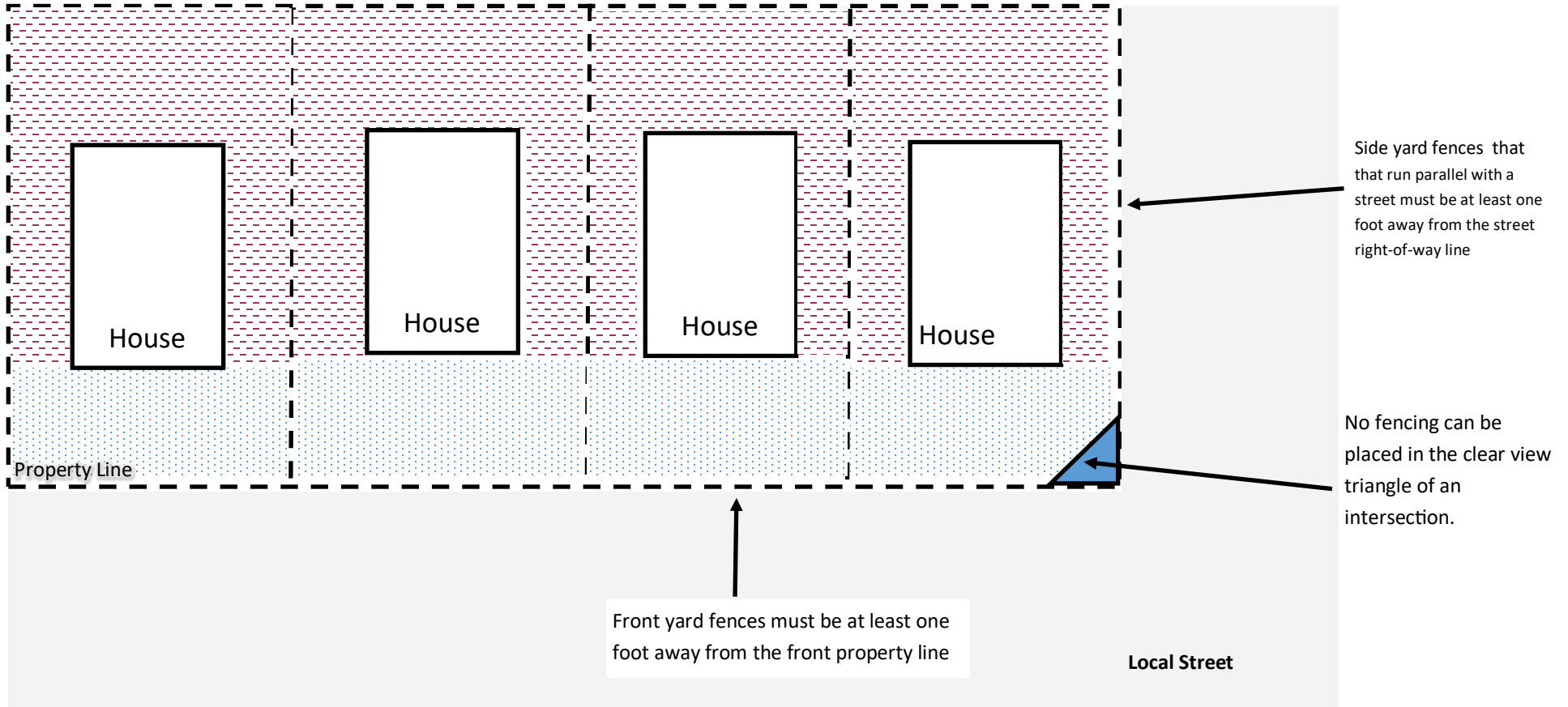
More than 50% see-through



Less than 50% see-through

Traditional Corner Lot

(Main door of house faces shortest property line)



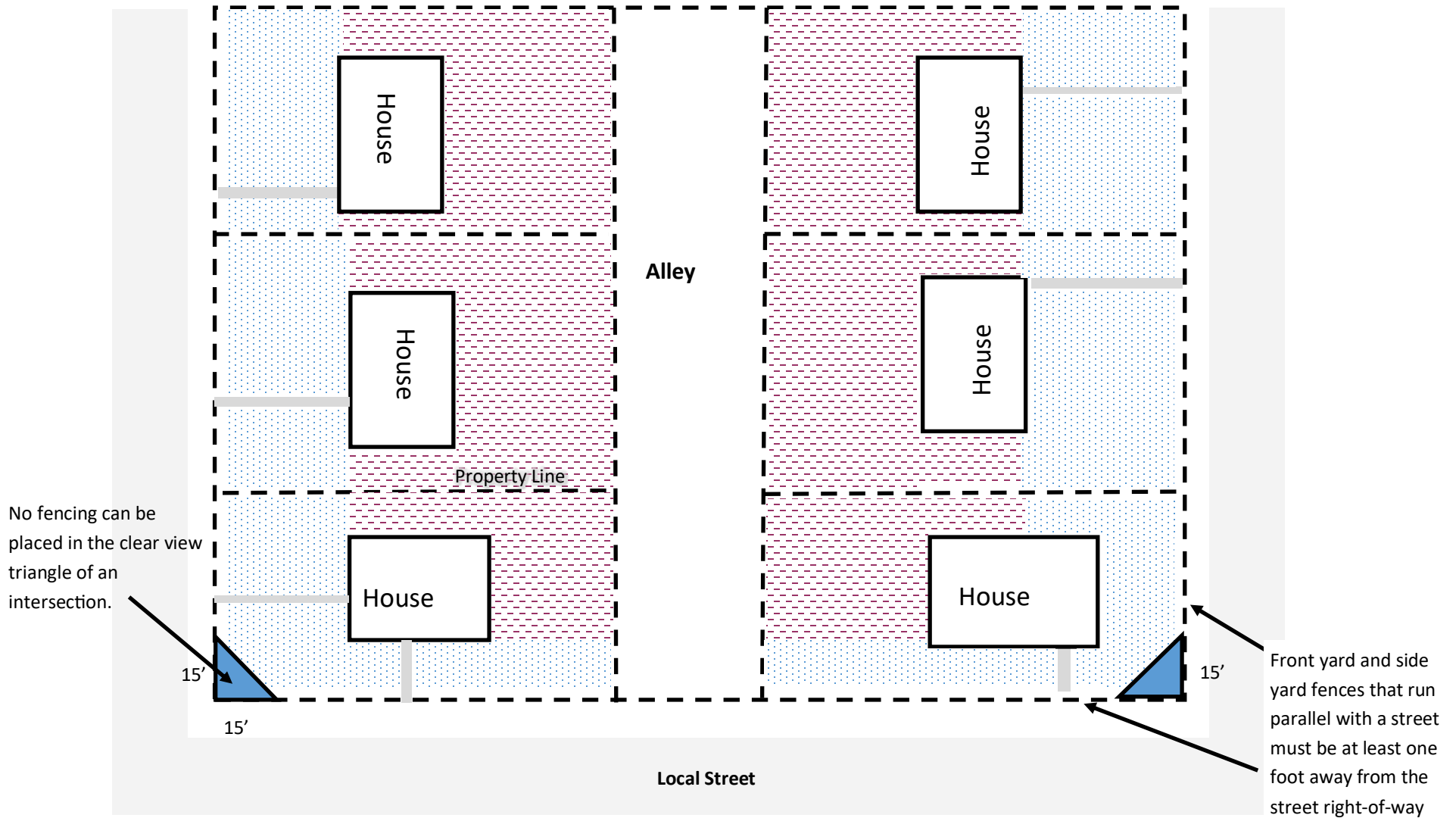
3.5-foot maximum height if the fence is not 50% see-through (i.e. wood privacy fence). 4-foot maximum height if the fence is 50% or more see-through (i.e. chain link, picket, wrought iron)



6-foot maximum height

Special Corner Lots

(Main door of house does not face shortest property line)



3.5-foot maximum height if the fence is not 50% see-through (i.e. wood privacy fence). 4-foot maximum height if the fence is 50% or more see-through (i.e. chain link, picket, wrought iron)



6-foot maximum height

This guide does not show all possible fence and property orientations. Please contact the Community Development Department if you have questions about the appropriate fencing for your property. Staff can be reached at (651) 554-3270

How to Find your Property Markers

An existing fence or structure cannot be used to verify property lines

Property markers, or boundary monuments, are metal pins placed at every corner of the property, including any angle or change of direction of the boundary line. A survey of the property will show where each marker is located. Property markers are required to verify property lines when obtaining permits for certain projects such as fences, sheds, and additions when construction is close to required setbacks or the line itself. Knowing where the property markers are can also avoid legal and neighborhood disputes. Property lines, or boundary lines, are the defined points where one person's land ends and the neighboring land begins.

Step 1

Call Gopher State One at 651-454-0002 to locate utilities to ensure you can dig for the markers safely. They will need a 48 hour notice. This is a free service.

Step 2

Obtain your lot size on the Dakota County website at www.co.dakota.mn.us. Go to "Home and Property" and click on "Online Property Records". Then look for the link to "Go to Property Information Search". Type in your address and you will see the dimensions of your lot on a map.

Step 3

Working from your lot dimensions, use a metal detector to locate the metal pins in the corners of your property. Markers are typically 6-10 inches below the surface and may have a colored cap with numbers on the top. Property markers are generally 30 feet from the center line of the street and 4 feet from the edge of your alley.

Step 4

Put a marker of some type on the uncovered pin. This will need to remain visible until an inspection is done. Do not remove your property pins.

If you are unable to find your markers, and/or need to have any property markers installed, contact a licensed Professional Land Surveyor.